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MEMORANDUM

To: David L. Miller
Chief Financial Officer

Anthony A. Ferrara
Vice Chancellor for Finance and Operations

From: Steven R. Goodman, PhD
Vice Chancellor for Research

DocuSigned by:
Steven R Goodman 11/6/2017 | 07:00:46 PST
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Steven L. Youngentob, PhD
Sr. Associate Vice Chancellor for Research

DocuSigned by:
[Signature] 11/6/2017 | 07:50:34 PST
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Re: Signature Authority for Online Confidentiality Agreements, Material Transfer Agreements, and Data Agreements with NIH Designated Programs/Databases

Date: November 3, 2017

We request approval for Elaine Todd, Director, Office of Sponsored Programs – Contracts & Research Agreements, to sign Confidentiality Agreements, Material Transfer Agreements, Data Agreements, and related documents that are required for UTHSC Faculty and other employees to transfer confidential information, materials, and data to and from online NIH designated programs/databases.

Please note this is not a request for exception to UT Policy or any state law. Rather, it is solely a request for delegation of signature authority to Elaine Todd, who does not currently have signature authority for these agreements. Elaine will only be signing agreements which are delegated, and which Dr. Goodman would otherwise be able to sign.

UTHSC practice regarding signature authority for online agreements such as NIH data use agreements and for online approval of grants and grant-related documents in Era Commons has been to delegate signature authority to an employee in the Office of Sponsored Programs.

You approved a similar request for delegation of signature authority concerning online NIH data use agreements in September 2017. A copy of that approval is provided separately for your convenient reference.

The Office of Sponsored Programs has reviewed a Confidentiality and Material Transfer Agreement for online NIH designated programs with Walt Schuler, Esq., of the Office of General counsel. An example of the Agreement that was reviewed is attached.

Please note that, while the attached Agreement does not require exceptions to UT Policy or any state laws, it is expressly understood that, if any agreements from the online NIH designated

