

ADDENDUM NO. 2

FURNITURE RFQ-S #2018-05-01

Note: It is preferable to receive responses electronically – please email to lpate@tennessee.edu.

The following is a list of the questions received in response to Addendum No. 1 with the corresponding answers.

1. It has been stated that costs are not formally being evaluated in this RFQ-S as noted in the Addendum Answer to questions #2 and 4. However it was also indicated in response to question 11, that the determining criteria will be 'the score from the technical portion + cost score = total score'. Can you provide a further explanation and clarification of what you are evaluating from a cost standpoint as it appears to play a significant role in the decision?

#2 & #4 are correct. The cost portion is not being formally evaluated but will be considered in the evaluation. Only the technical portion is scored.

Are you requesting us to provide our 'methodology' of how UT can validate our pricing in our response to Section 4: Cost Proposal?

Yes, we will need to know how we can verify the pricing we are paying is reflective of the discount offered for that manufacturer. We were audited last year and we must be able to see (for example) – list price, -% of discount = price we paid.

Or are you trying to evaluate our actual discounts for specific manufacturers? We will need the discounts as well.

And in addition, to be more specific, are you requesting us to provide a list of manufacturers and discounting structure at this time for evaluation, or will this be conducted at a later date once you have identified qualified vendors/short list?

We will need that with your response. However, there may be negotiations once we are ready to award.

2. As stated the RFQ-S is for the UT System which includes the campuses in Knoxville, Chattanooga, Martin, and the Health Science Center in Memphis along with the Institutes of Agriculture and Public Service. Are there any additional UT locations that we should be aware of for this contract opportunity?

The UT System has a presence in each of Tennessee's 95 counties. The resulting agreement/s would be available to all of those locations. We have no way of knowing how many counties would purchase, or at what volume, but they should be able to acquire furnishings they need from our agreements.