

M E M O R A N D U M

TO: Dr. Tim Cross, Chancellor UTIA
FROM: David L. Miller, Chief Financial Officer *David L. Miller*
DATE: August 2, 2017
SUBJECT: Delegated Signature Authority – Dr. Richard Burns

As permitted in fiscal policy FI0420 § 27.a.v, Contracts, I may designate officials to sign delegated contracts. I exercise this authority and grant the authority to Dr. Robert Burns, Dean of UT Extension, to execute contracts on behalf of UT Extension that fall within the category of delegated contracts under FI0420 § 20. This is limited to contracts under \$100,000 unless specifically enumerated under FI0420 § 20.b or specifically excluded from delegation under FI0420 § 22.

Please also note that I am currently conducting a review of FI0420 which could broaden this authority. I will seek feedback from Chancellors on any potential changes.

DLM:JK

c: Blake Reagan

August 1, 2017

TO: Blake Reagan

FROM: Tim Cross, Chancellor



SUBJECT: Authorization for Dr. Robert Burns

Effective August 1, 2017, Dr. Robert Burns started serving as Dean of UT Extension. In accordance with University Fiscal Policy FI0420, I request approval to delegate Dr. Burns to execute contracts (Grants and Contracts) relating to the activities, function and fiscal responsibilities of UT Extension.

cc: Mr. David Miller
Dr. Robert Burns
Mr. Tim Fawver