

Reagan, Blake Alan

From: Lindstrom, Jonee (Jonee Daniels)
Sent: Wednesday, August 16, 2017 1:35 PM
To: Reagan, Blake Alan
Subject: FW: Signature Authority

Follow Up Flag: Follow up
Flag Status: Completed

Hey Blake

Can we add Jim Simonton's name to the approvers for Research for UTSI?

Thanks

From: Miller, David Leslie
Sent: Wednesday, August 16, 2017 1:17 PM
To: Lindstrom, Jonee (Jonee Daniels) <danielsj@utk.edu>
Subject: RE: Signature Authority

Jonee, please just have Blake add his name.

Thank you, *David*

From: Lindstrom, Jonee (Jonee Daniels)
Sent: Wednesday, August 16, 2017 12:27 PM
To: Miller, David Leslie <davidmiller@tennessee.edu>
Subject: FW: Signature Authority

David,

Recently we authorized Dr. Edward Kraft with research signature authority for UTSI and was our intent to retain Dr. James Simonton as well.

Dr. Simonton is not on the authorized list on the web site.

Would you prefer a more formal request or me to just work with Blake to have his name added?

Thank you,

Jonee

From: Joyce Moore [<mailto:jmoore@utsi.edu>]
Sent: Tuesday, August 15, 2017 11:13 AM
To: Lindstrom, Jonee (Jonee Daniels) <danielsj@utk.edu>
Subject: Signature Authority

Jonee,

Here they are. I decided to see all three requests. In Dr. Whorton's and Dr. Kraft's approvals it request Dr. Simonton be retained as signature authority also.

Thanks for looking into this for me.

Joyce

Joyce Moore
Office of Research
The University of Tennessee Space Institute
411 B. H. Goethert Parkway
Tullahoma, TN 37388-9700
931-393-7212
jmoore@utsi.edu

FI0420 Appendix E: Signature Authority Request Form

To: Chris Cimino, Vice Chancellor

From: Mark Whorton, Executive Director



Date: February 2, 2017

RE: Research Contract signature authority

Question 1:

Name of person who will have contract signature authority if this request is approved by the CFO:

Name: Dr. Edward Kraft



Title: Associate Executive Director for Research

Question 2:

Time duration: Is this request indefinite or for a limited time period?

Indefinite Limited (if limited, state the time period: _____)

Question 3:

State the type(s) of contracts for which the person may sign if this request is approved by the CFO:

UTSI Research Contracts.

Note: contract signature authority that is granted by CFO letter expires if the UT employee changes positions within UT or when their employment ends.

CFO approval: 

David L. Miller
Chief Financial Officer



CHRIS CIMINO
SR. VICE CHANCELLOR
3-10-17

UTSI would like to retain the current signature authority for Dr. James Simonton to sign research contracts in the role of Associate Executive Director as well. There are times when the Executive Director or Associate Executive Director for Research may be on travel or not available to sign a contract that needs immediate attention.