


MEMORANDUM

TO: David Miller, Chief Financial Officer

FROM: Matthew Scoggins, General Counsel 

DATE: September 18, 2019

SUBJECT: Authorization to Execute Contracts for Legal Consulting and Legal Research Services - Using FI420 Appendix D Form

Question 1: Name of the person who will have contract signature authority if this request is approved by the CFO:

Name: C. Ryan Stinnett

Title: Interim General Counsel

Question 2: State the types of contracts for which the person may sign if this request is approved by the CFO: Contracts for legal consulting services and legal research goods and services (*e.g., expert services relating to testifying or consulting; Westlaw; document management system such as NetDocuments; electronic discovery vendors such as LogicForce and Document Solutions, Inc.*)

NOTE: The Secretary for the Board and I interpret Section 7.7 of the Bylaws as granting signatory authority to the General Counsel to retain outside counsel to represent the University in legal actions or otherwise assist in carrying out the responsibilities of General Counsel, in consultation with the President and the Chief Executive Officer. Please let me know if you disagree.

Note: This change become effective October 3, 2019. Contract signature authority granted by this memo expires if the UT employee changes positions within UT or when their employment ends.

Approved:



David Miller
Chief Financial Officer