

FI0420 Appendix D: FI0420 Contract Signature Authority Request Form

To: David Miller, CFO

From: Jean M. Mercer, Associate Vice Chancellor for Research Administration

Date: May 18, 2022

RE: Signature Authority for Contract and Award Documents

Question 1: Name of the person who will have contract signature authority if this request is approved by the CFO:

Name: Theresa Sears

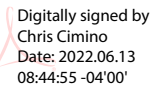
Title: Director of Sponsored Program Contracts and Agreements

Question 2: State the types of contracts for which the person may sign if this request is approved by the CFO:

Contracts and associated documents for sponsored projects by external sponsors

- Contracts accepting UTK's obligation to perform a sponsored project (funded and non-funded)
- Material Transfer Agreements
- Teaming agreements with external organizations to pursue external funding opportunities
- Non-disclosure Agreements/Confidentiality Disclosure Agreements

Note: Contract signature authority granted by this memo expires if the UT employee changes positions within UT or when their employment ends.

CBO approval: Chris Cimino  Digitally signed by Chris Cimino
Date: 2022.06.13 08:44:55 -04'00'

CFO approval:  DocuSigned by: David Miller
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