

MEMORANDUM

TO: David L. Miller
Chief Financial Officer

Anthony A. Ferrara
Vice Chancellor for Finance and Operations

SRG

Vice Chancellor for Research

Steven L. Youngentob, Ph.D
Sr. Associate Vice Chancellor for Research

RE: Signature Authority on Research Sponsored Programs Proposal Documents, Online Confidentiality Agreements, Material Transfer Agreements and Data Agreements with NIH Designated Programs/Databases

DATE: March 14, 2022

Due to the retirement of Ms. Sarah White, MA, Ed.M, Associate Vice Chancellor for Research, we request approval for Ms. Brenda Murrell, Director of Sponsored Programs to sign the research grant proposals, Confidentiality Agreements, Material Transfer Agreements, Data Agreements and related documents that are required for UTHSC Faculty, and other employees to transfer confidential information, materials, and data to and from online NIH designated programs/databases.

Please note this is not a request for exception to UT policy or any state law. Rather, it is solely a request for delegation of signature authority to Ms. Murrell, who does not currently have signature authority for these agreements. Ms. Murrell will only be signing agreements which are delegated, and which Dr. Goodman would otherwise sign. In this regard, UTHSC practice regarding signature authority for online agreements such as NIH data use agreements, and for online approval of grants and grant-related documents in government systems (eRA Commons, Proposal Central, Research.gov, etc.) have been to delegate signature authority to an employee in the Office of Sponsored Programs.

It is expressly understood that, if any agreements from online NIH designated programs/databases require exception to UT Policy, Ms. Murrell will not sign such agreements unless and until a request for exception has been approved.

APPROVED:

DocuSigned by:

3/16/2022 | 09:31:07 PDT

Anthony A. Ferrara

Date

Vice Chancellor for Finance and Operations

DocuSigned by:

3/17/2022 | 06:27:51 PDT

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David L. Miller

Date

Chief Financial Officer