

FI0420 Appendix D: Contract Signature Authority Request Form

To: David Miller, Chief Financial Officer; Allen Bolton, Interim Senior Vice Chancellor for Finance and Administration

From: Deborah Crawford, Vice Chancellor for Research

Date: February 14, 2023

RE: Signature authority request

Question 1: Name of the person who will have contract signature authority if the CFO approves this request:

Name: Dr. Brad Day

Title: Associate Vice Chancellor for Research & Innovation Initiatives

Question 2: State the types of contracts for which the person may sign if the CFO approves this request:

1. **Export Control**, including without limitation: Signing certifications from external vendors and sponsors, such as Custody Transfer Form from ORNL's Property Office, vendor end-use agreements, and UCNI-OUO (CUI) certification forms for Y-12.

Note: Contract signature authority granted by this memo (if approved) expires immediately if the UT employee named in this memo changes positions within UT, or when their employment ends, whichever is earlier.

CBO approval: 

CFO approval: 

CC: Tammie Cole; Blake Reagan