

**FI0420 Appendix D: Contract Signature Authority Request Form**

**To:** David Miller, CFO

**From:** Allen Bolton

**Date:** 2/9/24



**RE:** Signature authority request for Marie Penn

**Question 1:** Name of the person who will have contract signature authority if the CFO approves this request:

**Name:** Marie Penn

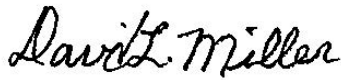
**Title:** Team Lead, Preaward Operations

**Question 2:** State the types of contracts for which the person may sign if the CFO approves this request:

-This signature authority is limited to Department of Health and Human Services Proposals only and provides authority to act as a Signing Official as defined in eRACommons.

**Note:** Contract signature authority granted by this memo (if approved) expires immediately if the UT employee named in this memo changes positions within UT, or when their employment ends, whichever is earlier.

CFO approval:



**CC:**

**Tammie Cole**

**Blake Reagan**